Article I. Definition of a Registered Student Organization (RSO)

A **Registered Student Organization (RSO)** is a student-led group officially recognized by the **Student Government** Association **(SGA)**. RSOs are categorized eligible for funding after 2 active semesters in good standing with CSIL.

Article II. Authority of the Student Government Association (SGA)

The **Salisbury University Student Government Association (SGA)** retains the right to **grant recognition and revoke recognition to/from any** student organizations on campus, hereafter referred to as **Registered Student Organizations (RSOs)**.

Article III. Process for Initial Recognition

A. Application Process: *Submit the RSO Application and draft constitution.*

B. Constitutional Review: *The **Student Outreach Committee** reviews the constitution.*

C. Governing Oversight: *The Director of Student Outreach must attend the recognition meeting as a representative of Student Government Association to discuss edits to the constitution, expectations of an RSO, and next steps.*
D. Approval: *The Student Outreach committee votes on recognition.*
E. Ongoing Compliance: *RSOs must meet all standards each semester to retain recognition.* 17

Article IV. Requirements for RSO Recognition

A. Constitutional Requirements:

- Review and update the constitution prior to every fall semester.
- Include compliance, non-discrimination, and digital accessibility statements.
- President, Treasurer, and SGA Representative positions are required
- Define the election process, voting threshold, and voting membership.

B. Forum Attendance

The SGA Representative must attend all forums. If the SGA Representative cannot attend a forum during any month, they should attempt to send another member of the Executive Board in their place. Otherwise, there is an excused absence form available in SGA's LinkTree. This can be used up to 2 times a semester before a club is at risk of losing funding. A student may represent *only* one (1) RSO per forum, as each RSO should be equally represented by one body.

Absence Process for Forum:
*Submit a notice of absence 24 hours prior to the missed forum via the current standing SGA Administration's choice of mode. **I**nclude the RSO name, date of absence, reason, and any supporting documentation. The notice is sent to the Director of Student Outreach for approval.*

Missed Forum Consequences:
To make up an unexcused Forum absence, the RSO must have at least one representative attend the SGA's Full Body meeting that immediately follows Forum.

C. Volunteerism Requirement

- Each organization must send at least three (3) members to participate in **Big Event** and **I Love Salisbury**.
- Each organization must participate in any required trainings or mandatory meetings leading up to Big Event or I Love Salisbury.
- Each organization must maintain responsiveness during communication regarding **Big Event** or **I Love Salisbury**.
- SGA is also obligated to fulfill these expectations as an entity.

Absence Process for Volunteerism Requirement

- *Student organizations must communicate any potential absence at least two weeks prior to the scheduled event.*
- *Organizations must submit all required documentation, including the reason for the request, a full member list, and any additional information requested.*
- *The request will be reviewed by the Director of Student Outreach and the Director of Civic Engagement to determine approval.*
- *If the request is approved, the organization will be assigned an alternative volunteer requirement, which must be completed in place of the original obligation.*
- *Any organization applying for an exemption is subject to a review of organizational standards to ensure compliance with all RSO policies.*

D. Trainings

- The **President** and **Treasurer** must complete all required **CSIL trainings**.

E. Membership (Level 2 Only)

- Maintain **ten (10)** active student members on **Involved@SU** each semester.

Article V. SGA Responsibilities to RSOs

- Address RSO inquiries in a timely manner.
- Attend at least **one meeting per RSO annually**.
- Host **monthly forums** for RSO updates and campus-wide discussions.

Article VI. RSO Privileges

- Reserve space via **Facilities Reservations**.
- Participate in **campus fairs and events**.
- Request vehicles via **Motor Pool**
- Apply for **SGA funding**
- Maintain an **Involved@SU platform**.

Article VII. RSO Funding Eligibility

A. Eligibility Requirements

- Recognized as an **active RSO** for at least **one academic year**.
- Maintain **ten (10)** members on Involved@SU.
- Attend all forums.
- The **President** and **Treasurer** must complete required trainings.

Article VIII. Grounds for Derecognition

An RSO may be derecognized for:

- Failure to meet recognition requirements.
- Violations of SGA, CSIL, or University policies.
- Abuse of resources.
- Not holding meetings for one semester.
- Misuse of facilities.
- Failure to follow its own constitution.

Article IX. Accountability Process

A. Initial Review: *The Director of Student Outreach investigates input from RSO leadership.*

B. Notification: *The RSO receives written notice at least five (5) business days prior to review.*

C. Formal Review: *The Student Outreach Committee conducts a hearing and may meet with the RSO to evaluate the issue.*

D. Outcome Options: *Following review, the committee may issue one of the following outcomes (with approval from the Director of the Center for Student Involvement and Leadership):*

1. **No Action** – Concern resolved or unsubstantiated.
2. **Warning** – Written notification of concern without sanctions.
3. **Probation** – RSO must meet specific conditions to retain recognition.
4. **Loss of Privileges** – Temporary removal of privileges (e.g., event hosting, funding eligibility).
5. **Derecognition** – Complete removal of recognition status (may reapply the following semester).